

# North Cadbury & Yarlington Parish Council

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## “Draft” Minutes of Parish Council (PC) Meeting

held on **Wednesday 22<sup>nd</sup> January 2025** in  
Galhampton Village Hall commencing at 7.00pm

### Councillors Present:

Andy Keys Toyer (Chairman)  
Caroline Bowen  
Malcolm Hunt  
Clare Leavold  
Richard Rundle  
John Whitehead

John Rundle (Vice-Chairman)  
Nick Garrett  
Chris Jose  
Nerissa Northover  
Maria Viney

**In Attendance:** Somerset Councillors Henry Hobhouse, Kevin Messenger, the Clerk and eighteen members of the public.

- ❖ **Public Question and Comments:** Following a discussion on the recent extraordinary planning meeting held to consider **PA 24/01203/FUL** - Demolition of existing agricultural buildings and associated yards and landscape restoration of cleared area; replacement farm buildings and yard area with associated new access link to existing farm track, drainage infrastructure, and landscape works at Manor Farm, Pound Lane, Yarlington, BA9 8DG, members of the public (MOP) asked Cllrs Hobhouse and Messenger to request that the planning application be sent for consideration at Planning South Committee.  
A MOP wished to thank Cllr Chris Jose for chasing up the repair works to the slip road off the A303 and for getting a response from Highways!  
A MOP commented that she would like the PC to consider retaining the notice boards at Chapel Lane and North Town, which were on the agenda for review at agenda item 25/21.
- ❖ **Report from The Newt and Emily Estate:** Apologies received from Zoe Young, The Newt Community Liaison Officer.
- ❖ **Reports from Somerset Council:**  
Cllr Hobhouse reported as follows:
  - Somerset Council (SC) were under budget by £2.8m. The costs for Adult and Social Care had escalated and would worsen by 2028 under the new government.
  - Flooding. The App controlling all of the river level warning gauges on the river Cam would go live in March. If river levels triggered a red alert, the App would warn/wake you up.
  - A303 Slip Road. Responsibility for repair/maintenance lies with both Highways and Highways England (two sections).
  - Highways Budget. Due to landslips in Alford on the A371 there would be a large demand on SC Highways budget.
  - Bill Revans, SC Leader. Following a request from the PC, Cllr Hobhouse agreed to follow up the PC's request to meet with Bill Revans.

- Mayoral Elections. The Leaders of Dorset, Somerset and Wiltshire Councils have submitted a letter to the Government to confirm they wish to be considered as part of the Devolution Priority Programme and create a Wessex Mayoral Strategic Authority. This proposal is not a merger of the three councils. Each council will remain independent, continuing to serve its local communities as individual authorities. Should Wessex join the Devolution Priority Programme, in the coming months Government will undertake public consultation as part of meeting the statutory tests, and if approved, mayoral elections would take place in May 2026.
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#### **25/11. Apologies for absence:**

To receive any apologies for absence.

**RESOLVED:** None.

#### **25/12. Declarations of Interests:**

Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and NALC Model Code of Conduct adopted May 2022. (NB this does not preclude any later declarations).

**RESOLVED:** None declared.

#### **25/13. Minutes:**

To approve the minutes of the ordinary PC meeting held on Wednesday 27<sup>th</sup> November 2024, on site planning meetings held on Wednesday 18<sup>th</sup> December 2024 and extraordinary meetings held on Monday 13<sup>th</sup> January and Wednesday 15<sup>th</sup> January 2025.

**RESOLVED:** The minutes were confirmed as a true record and signed by the Chairman.

#### **25/14. Planning:**

##### a. Somerset Council Decisions.

i. **PA 24/02658/HOU & PA 24/02659/LBC** – Create link extension connecting house with outbuildings and repairs and alterations to these outbuildings at Home Farm, Cary Road, North Cadbury, BA22 7DJ - **APPROVED**.

ii. **PA 24/02489/HOU & 24/02490/LBC** – Erection of single storey rear extension to dwelling at 10 High Street, North Cadbury, BA22 7DP - **APPROVED**.

Cllrs commented that the application had been submitted/revised three times, each time the PC recommended approval, however, the approved plans were the least 'visually pleasing'.

iii. **PA 24/02465/HOU** - Proposed alterations and extension to form additional bedroom accommodation at Camelot Barn, Woolston, North Cadbury, BA22 7BJ – **APPROVED**.

iv. **PA 24/02397/S73** - S73 Application to vary Conditions 01 (approved plans) and 12 (access) and to remove Condition 13 (visibility) relating to planning approval 22/03398/REM, Reserved Matters application for approval of access, appearance, landscaping, layout and scale following outline approval 19/02235/OUT for erection of 5 dwellings with associated landscaping and parking at North Town Farm, Higher North Town Lane, North Cadbury, BA22 7BX – **APPROVED**.

*(Cllrs Hobhouse & Messenger left the meeting at 7.45pm)*

#### **25/15. Finance:**

##### a. **Balance of the Council's Bank Account & Bank reconciliation:**

To receive the full council accounts and bank reconciliation.

**RESOLVED:** The Clerk previously circulated the PC's Accounts, which were agreed and Lloyds Bank balances at 31<sup>st</sup> December 2024 in the Treasurers Account of £607.88 and Business Bank Instant Account of £30,000, reconciled, approved and signed.

**b. Accounts for payment:**

To review and approve a schedule of items of expenditure:

i. North Cadbury Playing field maintenance grant	£1,674.90
ii. Galhampton playing field maintenance grant	£1,276.51
iii. Routine maint & roundabout repair grant NC Village Hall	£300.00
iv. Routine maint grant Galhampton Village Hall	£200.00
v. Routine maint grant Yarlington Village Hall	£100.00
vi. Parish Online subscription	£81.00
vii. Microsoft 365	£59.99
viii. Cartridge People – printer ink & paper	£57.70
ix. SALC inv 1485 Code of Conduct training x 2	£50.00
x. Clerk's allowances & expenses Oct 24 to Jan 25	£47.55
xi. SALC inv 1524 Cllr Essentials Part 2	£25.00

**RESOLVED:** Items of expenditure approved unanimously.

**c. To consider Budget & Precept figures for 2024/2025.**

To agree on a figure for the Precept. Proposal to increase precept from £22,850 to £27,000. The Clerk previously distributed the draft precept for 2025/2026 with supporting notes (Attachments 1 and 2).

**RESOLVED:** Following a brief discussion, councillors agreed unanimously to increase the precept from £22,850 to £27,000.

**25/16. New North Cadbury PC Financial Regulations:**

To review and adopt the New NALC model Financial Regulations 2024/25 adapted as recommended for use by North Cadbury PC.

**RESOLVED:** The Clerk previously circulated the new PC Financial Regulations for review, which were adopted.

**25/17. North Cadbury and Yarlington Neighbourhood Plan:**

Reports.

**RESOLVED:** The Chairman stated that it is the responsibility of all councillors to familiarise themselves with the NP and to monitor its policies. Roles and responsibilities would be an agenda item for the next meeting now that all vacancies on the PC had been filled.

**25/18. Highways and Rights of Way (RoW) Report:**

PC Representatives to provide progress reports.

**RESOLVED:** Cllr Jose presented his Highways report, which can be found at Attachment 3 and Cllr Garrett presented his RoW Report, which can be found at Attachment 4.

**25/19. Emergency Planning and Flood Mitigation:**

Update on the formation of a Community Emergency Plan (EP) and flood mitigation.

**RESOLVED:** The Parish Village Hall committees were finalising their EPs, which would be collated to form the Parish EP.

The Clerk read out the following report on behalf of Mareike Beyer, Parish Flood Warden:

S19 Report - I have heard from Tim Adams that the S19 deadline for publication has been extended, this was due to a lack of resources. Publication date is currently assumed to be end of January.

Natural Flood Management (NFM) - Engagement with Yeovil Rivers Community Trust (YRCT) and The Farming and Wildlife Advisory Group (FWAG) is ongoing. YRCT is happy to assess some areas for the potential of NFM. I will report more on this when I have more detail. Lorne Thompson does think there is potential to apply for funding from Somerset Rivers Authority (SRA). The PC will be approached for support of any potential application, however at this stage in time there is nothing concrete yet to report as it is very early days.

Gauges - Tim Adams has informed me of the following: "The expected PegelAlarm/FloodAlert App improvement is coming in the next few weeks with the help of Henry Hobhouse and a Persimmon community grant made via Queen Camel Parish Council. Our thanks to them all for arranging this. We will advise when the app update is available."

**25/20. Local Community Networks LCNs:**

Reports.

**RESOLVED:** The LCN meeting clashed with tonight's PC meeting. The Chairman encouraged all councillors to attend the meetings, which are held in person and online. There were four meetings a year and the dates for the next meetings were 30<sup>th</sup> April in Henstridge Village Hall and 16<sup>th</sup> July in Queen Camel Village Hall. The Chairman agreed to complete the LCN survey on behalf of the PC.

**25/21. Parish Noticeboards:**

To consider replacing the notice board on Woolston Road, North Cadbury with a new board and removing the dilapidated notice boards at North Town and Chapel Lane and possible refurbishment of the Jubilee board in Woolston.

**RESOLVED:** Following discussion, it was agreed that Cllr Rundle would request quotes for Woolston Road only. Repairs and retention of the remaining boards in North Cadbury would be discussed following the replacement of the Woolston Road board.

**25/22. Items for Report and Future Business:**

- a. Councillors' Roles and responsibilities.

**Next meeting:** On site planning meetings to be held at 2.00pm on Wednesday 26<sup>th</sup> February and ordinary meeting to be held at **6.00pm (TBC)** on Wednesday 26<sup>th</sup> February 2025 in the Reading Room, North Cadbury.

There being nothing further to report the meeting closed at 8.50pm.

Signed .....

Dated .....Chairman